Player Check-In and Game Join Guide

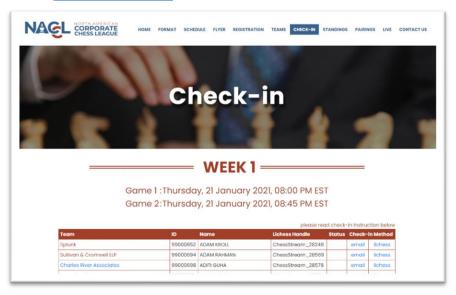
1. Log in to your lichess.org account

a. All future steps are easier if you're already logged in.

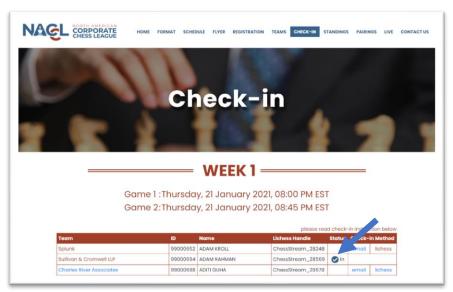
b. Be sure to use the same lichess account you used to enroll

2. Check in for the week

a. Go to check-in page on website



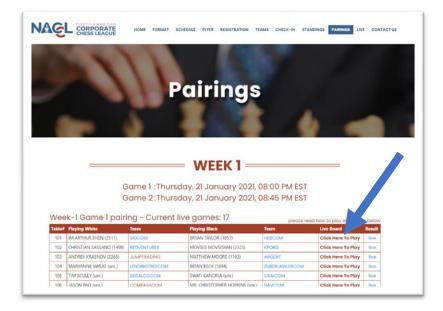
- b. Find your name and authorize using lichess or email
 - Lichess is the easiest and most seamless (especially after step 1)
 - Once you are confirmed for the week you will see a checkmark next to your name



3. Find Your Pairing

a. Find your pairing on the pairings page of the website.

- Ctrl+f is going to come in handy here.
- Pairings for the first game will be available around 7:50pm Eastern
- Round 2 and 3 will begin as soon as possible thereafter. The approximate start time for round 2 is 8:30pm Eastern and round 3 9:00pm Eastern.



- b. Click the link that says "click here to play"
- c. You will be automatically deposited to your lichess board

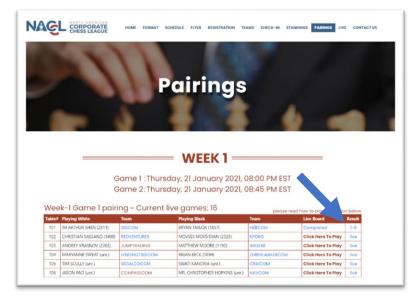


ONCE YOU ARE AT YOUR LICHESS BOARD, DO NOT EXIT THE PAGE OR APP

The clocks will start when both players play a move OR at the designated round time, whichever happens first.

Miscellaneous Notes

- Strongly recommended to play from laptop or desktop
- Time Control is G/10+2
 - 10 minutes per player with a 2 second bonus added after each move.
- Players are expected to play both games, win, lose or draw.
 - o Game 1: 8:00pm Eastern
 - Game 2: 8:30pm Eastern
 - Game 3: 9:00pm Eastern
- Rounds will start at the designated round time even if all games are finished.
- Game results are automatically recorded by our system. There is no need to report them to us.



- If you would like to play a particular week, but there are certain rounds you cannot make please email us at <u>info@nacorporatechess.com</u>
 - Ex: Cannot make the 9:00pm round but can make the 8:00pm and 8:30pm rounds.
- If you have checked in but cannot play, notify us ASAP.
- If you cannot play a certain week, simply forgo the check-in process for that week.
- Players who cannot make certain weeks will be automatically assigned half point byes for games missed. There is a max of 12 half point byes.

